

## Tender document for the auctioning of Assets

### **1. Background of the Organization:**

**Livolink Foundation** is a registered development organization under the Indian Trusts Act. The organization was registered in December 2010 and its head office is based at Bhubaneswar, Odisha. The main purpose of the organization is to facilitate technology-based livelihoods development and improve access to quality education in the underprivileged rural regions of the country.

More details of Livolink Foundation's work can be explored from the organization's website [www.livolink.org](http://www.livolink.org)

### **2. Scope of Tender:**

The Livolink foundation was engaged in Livelihood, Education, Health and Crafts programs in various locations in Bhawanipatna (Kalahandi), Lanjigarh (Kalahandi), Bissamcuttack (Rayagada), Kotagarh (Kandhamala), Maniabandha (Cuttack), Gopalpur (Jajpur), Fategarh (Nayagarh) of Odisha and Vijayawada of Andhra Pradesh. For the implementation of programs, the foundation has purchased assets for day-to-day purposes. Since the programs have come to an end these assets are no longer required and the foundation intends to sell off these assets on an as-is-where-is basis. Details of assets are listed in Annexure 1 along with the locations.

The scope under this tender process is limited to only the "selling of assets" listed in the section. There are no other assets of the foundation that would fall under this tender process and thus no tenderers should claim any other assets except the listed assets mentioned here in the tender document.

### **3. TERMS AND CONDITIONS:**

- a) The intending tenderers are hereby advised to obtain the tender application form from Livolink Foundation office or by writing a request mail at [accounts@livolink.in](mailto:accounts@livolink.in) The assets can be inspected in the field offices of Livolink at Bhawanipatna (Kalahandi), Lanjigarh (Kalahandi), Bissamcuttack (Rayagada), Kotagarh (Kandhamala), Maniabandha (Cuttack), Gopalpur (Jajpur), Fategarh (Nayagarh) and Vijayawada location after prior intimation and coordination with Livolink Foundation before the submission of sealed tenders. Submission of the sealed tender will be considered as sufficient proof of the tender having been submitted after consideration of assets put up for sale in all aspects, and no further complaints regarding the condition of the

assets will be entertained in any circumstances. The sale of the assets will be done on an as-is where-is basis.

- b) Tenderers are encouraged to apply for all locations by submitting Tender separately for each location as per the 'Tender application format'
- c) All the tenders received will be opened in the presence of the tenderer or their authorized agents if they are present at **11am** on **25<sup>th</sup> November'2024** in the office of **Livolink Foundation**. In case the date of tender opening gets declared as a Govt. Holiday, the tenders will be opened on the next working day at the same time. Livolink shall not be held accountable for any delay in postal delivery and the same shall not be taken as the ground for tender's consideration. The tender cover should be super scribed as "TENDER FOR ASSETS".
- d) Selected tenderers with the highest offer of tender amount shall be accepted and tender amount to be paid by way of Bank Draft/Bankers Cheque within 3 days of the confirmation of the tender
- e) The assets shall be picked up by the highest tenderers after realization of full payment and other formalities are fulfilled.
- f) The highest tenderer shall take the delivery and remove the assets from the spot within 5 days from the date of / confirmation of tenderer and full payment of the highest tender amount, failing which no claim will be entertained under any circumstances and the custody and safety of the assets shall be the responsibility of the tenderer.
- g) No one, except intending tenderers, or the authorized representative of the tenderers shall be allowed at the time of opening of seal tender.
- h) Tender Application form shall not be accepted after **4 pm** on **22<sup>nd</sup> November 2024**
- i) In case of any complaint/ objection or claim relating to the auction sale is raised, the decision of the undersigned shall be conclusive.
- j) Any dispute/litigation on the auction sale shall be subject to the jurisdiction of Bhubaneswar only. The undersigned reserve the right to accept or reject any or all the tenders without assigning any reason thereof.

**4. Tender application format:**

**Application form for Assets**

1. Applicant/tenderer name:

2. Father's/Husband name:

3. Full address and phone number:

4. Proof of address (voter id card/Aadhar card/driving license):

5. Location of Assets interested to Tender:

5. Auction price (in Rs.):

Date:

Place:

Signature of the applicant/tenderer

**Details of Assets- Location-wise listed below:**

**Key timelines and details**

1. Physical Inspection of Assets in the site (if required by the parties)– **18<sup>th</sup> to 20<sup>th</sup> November'2024**
2. Submission of the tender **22<sup>nd</sup> November' 2024**
3. Tender opening date **11am on 25<sup>th</sup> November 2024** at the office of the Livolink Foundation in Bhubaneswar
4. Timeline for paying the total amount –3 days from the date of confirmation of tenderer
5. Lifting of Assets from the location Site: 5 days from the date of full payment

**For any query or support or for facilitating visit for physical assessment of assets, reach out at this mobile number +91 9090708073.**

The documents, are to be submitted at the address mentioned below-

**Address:**  
**Livolink Foundation**  
**A-50, Nilakantha Nagar,**  
**Nayapalli, Bhubaneswar,**  
**Odisha, Pin-751012**

## ANNEXURE 1

Location: Bhawanipatna	
Asset Class	Quantity
Office Equipment	71
Computer & Printer	34
Furniture & Fixtures	175
Plant & Machinery	4
<b>Total</b>	<b>284</b>

Location: Kotagarh ARC	
Asset Class	Quantity
Office Equipment	9
Computer & Printer	2
Furniture & Fixtures	15
<b>Total</b>	<b>26</b>

Location: Bissamcuttack-1	
Asset Class	Quantity
Office Equipment	17
Computer & Printer	13
Furniture & Fixtures	58
<b>Total</b>	<b>88</b>

Location: Lanjigarh	
Asset Class	Quantity
Office Equipment	4
Computer & Printer	1
Furniture & Fixtures	19
<b>Total</b>	<b>24</b>

Location- Bissamcuttack-2	
Asset Class	Quantity
Office Equipment	2
Furniture & Fixtures	3
<b>Total</b>	<b>5</b>

Location: Maniabandha	
Asset Class	Quantity
Office Equipment	7
Computer & Printer	10
Furniture & Fixtures	38
Plant & Machinery	45
<b>Total</b>	<b>100</b>

Location: Gopalpur	
Asset Class	Quantity
Office Equipment	27
Computer & Printer	9
Furniture & Fixtures	28
Plant & Machinery	18
<b>Total</b>	<b>82</b>

Location: Nayagarh (Fategarh)	
Asset Class	Quantity
Plant & Machinery	16
<b>Total</b>	<b>16</b>

Location: Vijayawada	
Asset Class	Quantity
Office Equipment	8
Computer & Printer	2
Furniture & Fixtures	35
<b>Total</b>	<b>45</b>